

Chair: Robin Vicary
Secretary: Nell Butler
Treasurer: Jason Bennett

www.barnetjuniorchess.com



Policy A1 – The Instrument of Governance (Vs3)

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1. Aims of the Organisation

The Organisation exists to

- A) Promote the teaching and playing of the game of chess amongst school-age children throughout the London Borough of Barnet.
- B) To organise teams to represent the L.B.B.
- C) To ensure the best training and support for those representing the L.B.B. in competitive matches.

2. The Organising Committee

A committee shall be established to administer the organisation and to promote its Aims. The committee shall consist of the following members –

- The Chairman
- The Secretary
- The Treasurer
- The Manager of the Under 11 team
- The Manager of the Under 9 team
- The Manager of the Girls' team
- The League Secretary
- The Tournament Secretary
- A Representative of the London Borough of Barnet
- The committee may co-opt up to 3 additional members for any purpose consistent with the Aims of the Organisation

3. Elections

All Committee members shall be elected at the Annual General Meeting. Members must be nominated and seconded in writing, and agree for their names to go forward for election.

If there are more than one nomination for an individual post, there shall be a secret ballot which will be conducted by the Secretary at the A.G.M. Each committee member shall have a vote. Each school shall have one other vote by an attendee at the A.G.M. There will be one ballot with the person with the most votes being elected to the post. In the event of a tie, there will be a run-off between the tied candidates.

Members shall be elected for a two-year term in the first instance and may be re-elected.

In the event of a member being unable to fulfil their full term of office, the Chairman may, after consultation with members, nominate a temporary holder to any committee position. This holder shall then hold the position until the next A.G.M.

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4. Meetings

- There shall be an Annual General Meeting to be held in June.
- There shall be a minimum of two committee meetings per year
- All schools in the London Borough of Barnet will be invited to send representatives to the A.G.M.
- At least 21 days notice of the A.G.M. shall be given.
- The committee meetings shall be for members only.
- All meetings will have Agendas, and be minuted.

5. Sub-committees

May be established at any time by the committee for the purposes of improving the working of the organisation.

Their aims and remit will be clearly established at the time of establishment.

5.1 Team-selection sub-committee.

This committee will meet according to the conditions set out in the BSCA Team-selection Policy and will report directly to the Chair.

6. Amending the Instrument of Governance

Amendments to the Instrument of Governance may only be made at an A.G.M. or specially convened meeting. Amendments must be by an absolute majority and the quorum for the meeting must be a minimum of six committee members.

Robin Vicary – Chair

Approved at committee – September 2014